

KILLING THE LEADERSHIP CRAZY CYCLE

THE LOVE, HATE, DELEGATE PROCESS

Step 5: Review the Proper Delegation Worksheet before assigning any tasks to be delegated.

Step 6: Take your finalized Hate It List, and list below (by priority) the most important tasks to delegate, the delegatee, the date delegated, and the follow-up date.

***Note:** You will still do these tasks until you have properly delegated them all.
Once you have completed the columns below, begin the Proper Delegation worksheet.*

TASK(S):	DELEGATED TO:	DELEGATION DATE:	FOLLOW-UP DATE:

